Asset Inventory

A worksheet for your estate plan

In short: Your estate plan only works for the property it controls. Some property passes by your trust or Will; other property passes by how it is titled or by a beneficiary form. This worksheet shows us what you own, how each item is titled, and who is named to receive it, so we can design your plan and help you fund your trust. **Estimates are fine.** Leave blank anything that does not apply.

About You

Your name: _____

Spouse's name: _____

Date completed: _____

How to Fill This Out

How titled	Write the owner exactly as shown on the deed or statement: you, your spouse, joint, or your trust.
Beneficiary	Use the name on the company's beneficiary form, not your Will.
Account numbers	**Do not write them.** The last 4 digits are enough.

1 Real Estate

Your home, rental property, vacant land, timeshares, and property in other states. Florida property in a trust avoids probate here; property in another state may need its own probate case unless it is in your trust.

	Address or location	**Owner / how titled** exactly as on the deed	**Homestead?** Y / N	**Value** estimate	**Mortgage** balance
1				$	$
2				$	$
3				$	$
4				$	$
			Total	$	

2 Bank Accounts

Checking, savings, money market accounts, and CDs.

	Bank or credit union and type of account	**Owner / how titled** as on the statement	**POD beneficiary** if any	**Value** balance
1				$
2				$
3				$
4				$
			Total	$

3 Investment & Brokerage Accounts

Brokerage accounts, mutual funds, and any stocks or bonds you hold as paper certificates or directly with a company.

	Company or broker and type of account	**Owner / how titled** as on the statement	**TOD beneficiary** if any	**Value** estimate
1				$
2				$
3				$
4				$
			Total	**$**

4 Retirement Accounts

IRAs, Roth IRAs, 401(k)s, 403(b)s, 457s, pensions, and similar plans. These are not retitled to your trust; they pass by beneficiary designation, so list both beneficiaries.

	Company and type of plan	**Owner**	**Primary beneficiary**	**Contingent beneficiary**	**Value**
1					$
2					$
3					$
4					$
				Total	**$**

5 Life Insurance

Include policies through work. The death benefit is what is paid at death; cash value applies only to whole or universal life.

	Company and type of policy	**Insured**	**Owner**	**Beneficiary** primary & contingent	**Death benefit**	**Cash value** if any
1					$	$
2					$	$
3					$	$
4					$	$
				Total	**$**	

6 Annuities

	Company	**Owner**	**Annuitant**	**Beneficiary** primary & contingent	**Value**
1					$
2					$
3					$
				Total	**$**

7 Business Interests

Corporations, LLCs, partnerships, and sole proprietorships. Note whether a corporation is an S corporation; S corporation stock has special trust rules.

	Business name	Type of entity S corp? LLC?	Owner / how titled	% owned	Value estimate
1					$
2					$
3					$
				Total	$

8 Vehicles, Boats & RVs

Cars, trucks, motorcycles, boats, trailers, golf carts, and RVs.

	Year, make, and model	Owner / how titled as on the title	Value	Loan balance
1			$	$
2			$	$
3			$	$
		Total	$	

9 Other Assets

Valuables (jewelry, art, collectibles, firearms), money owed to you, cryptocurrency, health savings accounts, expected inheritances, and anything else of value.

	Description	Owner / how titled	Beneficiary if any	Value
1				$
2				$
3				$
4				$
			Total	$

10 Debts

Debts other than the mortgages and vehicle loans listed above: credit cards, personal loans, lines of credit, and money you owe to others.

	Lender	Type of debt	Whose name	Balance
1				$
2				$
3				$
			Total	$

Summary

Real estate (value)	$
Bank accounts	$
Investment & brokerage accounts	$
Retirement accounts	$
Life insurance (death benefit)	$
Annuities	$
Business interests	$
Vehicles, boats & RVs	$
Other assets	$
Less: mortgages, vehicle loans, and other debts	$
Estimated total (net) estate	**$**

Good to Know

- If it is easier, bring recent statements, deeds, and beneficiary forms instead of filling in every blank.
- Attach extra pages if you need more room.
- Accounts with a named beneficiary (POD, TOD, retirement plans, life insurance, annuities) go to that person, not to your trust or Will. Make sure those names match your plan.
- Keep a copy with your estate planning documents and update it when you open or close accounts. Your successor trustee will need it.
- Questions? Email Todd at **todd@mazenkolaw.com**.

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